

Oscoda County District Library Board

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OFFICIAL MINUTES

October 10, 2022

A REGULAR MEETING OF THE OSCODA COUNTY DISTRICT LIBRARY BOARD WAS HELD ON MONDAY, SEPTEMBER 12, 2022 AT 5:00 P.M. AT THE MAIN BRANCH OF THE OSCODA COUNTY DISTRICT LIBRARY.

Call to order: 5:08 p.m.

Members Present: Stenzel, Benefiel, King, McCauley, and Shumaker

Member Absent: None

Others Present: Amy Knepp

Pledge of Allegiance was recited.

Approval of Agenda

McCauley/King Motion to approve the agenda for September 12, 2022.

5 Ayes : 0 Nays. **Motion Carried.**

Public Comment None

Minutes

Minutes from the August 8, 2022 meeting stand approved as presented.

Old Business

Credit Card

Northland Area Federal Credit Union (Mio) can issue the District Library a credit card. Treasurer Benefiel has the paperwork. It was suggested that a checking account be opened with the Credit Union.

Director Knepp will be authorized to use the credit card along with President Stenzel and Treasurer Benefiel. Other trustees may wish to be authorized to use the credit card as well.

Benefiel/King Motion to process the paperwork to establish a checking account for the District Library with the Northland Area Federal Credit Union.

Roll Call:

Benefiel: Aye

King: Aye

McCauley: Aye

Shumaker: Aye

Stenzel: Aye

Motion Carried.

McCauley/King

Motion to apply for a credit card for the District Library with the Northland Area Federal Credit Union.

Roll Call:

Benefiel: Aye

King: Aye

McCauley: Aye

Shumaker: Aye

Stenzel: Aye

Motion Carried.

King/McCauley

Motion to issue a check for the new checking account for the District Library at the Northland Area Federal Credit Union in the amount of \$5,000.00.

Roll Call:

Benefiel: Aye

King: Aye

McCauley: Aye

Shumaker: Aye

Stenzel: Aye

Motion Carried.

MERS (Municipal Employees' Retirement System of Michigan)

Director Knepp received the following documents from MERS between the Oscoda County Library, the Oscoda County District Library, and MERS:

- the Plan Adoption Agreement
- the Joint Transfer Agreement.

McCauley/King

Motion to accept the Plan Adoption Agreement and authorize President Stenzel to sign the agreement.

Roll Call:

Benefiel: Aye

King: Aye

McCauley: Aye

Shumaker: Aye

Stenzel: Aye

Motion Carried.

King/Benefiel

Motion to accept the Joint Transfer Agreement and authorize President Stenzel to sign the agreement.

Roll Call:

Benefiel: Aye

King: Aye

McCauley: Aye

Shumaker: Aye

Stenzel: Aye

Motion Carried.

Fairview Property

The Board received information on the building that is for sale on the Wellspring property. A walk-through was suggested. The question was raised as to who actually owns the property. Director Knepp with follow-up with the person who contacted her to arrange a walk-through and check county records for the property owner.

Fairview Branch

The property on which M-33 housed some of its equipment has been sold. M-33 requested that a small rack with the equipment be relocated to the Fairview branch and housed in the same area as the Library's equipment. After consultation with the landlord (the Layman's) Director Knepp granted permission. M-33 has been issued a key to enter the premises, if necessary.

New Business

MLA (Michigan Library Association) Award

Family, staff, and Board members will be attending the Michigan Library Association's Awards Banquet October 19, 2022.

King/Benefiel

Motion to reimburse the Oscoda County District Library with Endowment Funds to cover the cost of the tickets and transportation to and from the MLA Awards banquet for staff, current and former board members, family and their guests.

Roll Call:

Benefiel: Aye

King: Aye

McCauley: Aye

Shumaker: Aye

Stenzel: Aye

Motion Carried.

McCauley/King Motion to close early on October 19, 2022 at the Main Branch and Fairview Branch so staff can attend the MLA Awards Banquet.

5 Ayes : 0 Nays. **Motion Carried.**

Budget Report

Review of Budget

The budget was reviewed.

Review of Transmittals

Transmittals will be presented at the October 2022 meeting.

Approval of Bills

Benefiel/ McCauley Motion to approve the budget report as presented. To acknowledge deposits. To approve the payment of bills in the amount of \$13,566.27.

Roll Call:

Benefiel: Aye

King: Aye

McCauley: Aye

Shumaker: Aye

Motion Carried.

Correspondence

None

Board Member Comment

None

Director’s Report

Director Knepp stated that the Oscoda County District Library is now the sole participant in the Michigan Evergreen Consortium. She will be working with the support vendor, Equinox, to negotiate a new contract.

Seeing no further business, the meeting was adjourned at 6:18 p.m.

The next regular meeting will be held October 10, 2022 at 5:00 p.m. at the **Fairview Branch** of the Oscoda County District Library.

Dawn Stenzel, President
Oscoda County District Library Board

Deb Shumaker, Secretary
Oscoda County District Library